

**Meat Corporation of Namibia  
Annual Procurement Plan**

| Name of Public Entity: Meat Corporation Of Namibia |                                                                                                        |          |                         | Financial Period: 2025/2026                                        |                    |                       |                                       |                                                                 |
|----------------------------------------------------|--------------------------------------------------------------------------------------------------------|----------|-------------------------|--------------------------------------------------------------------|--------------------|-----------------------|---------------------------------------|-----------------------------------------------------------------|
| Procurement No. (e.g. 1,2,3...)                    | Description (include lots if applicable)                                                               | Quantity | Category of Procurement | Is the procurement reserved in terms of the Code of Good Practice? | Procurement Method | Estimated Value (N\$) | Scheduled Date for Invitation of Bids | Reason for deviating from the default method (where applicable) |
| 1                                                  | Advertising Related Services (Marketing)                                                               | Various  | NCS                     | Yes                                                                | RB                 | 276,983.00            | Ad hoc/ need basis                    | Limited suppliers in the market                                 |
| 2                                                  | Annual License Fees (Vehicle Licences)                                                                 | Various  | NCS                     | No                                                                 | EPE                | 18,024.80             | Ad hoc/ need basis                    | Licenses obtained from public entity                            |
| 3                                                  | Archive Costs                                                                                          | Various  | NCS                     | No                                                                 | RFQ                | 142,620.70            | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 4                                                  | Audit Fees External                                                                                    | Various  | CS                      | No                                                                 | OAB                | 1,128,492.00          | Ad hoc/ need basis                    |                                                                 |
| 5                                                  | Branding Services                                                                                      | Various  | NCS                     | Yes                                                                | RFQ                | 122,901.00            | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 6                                                  | Cartons (Bottoms & Lids)                                                                               | Various  | G                       | Yes                                                                | OAB                | 28,025,486.00         | Ad hoc/ need basis                    |                                                                 |
| 7                                                  | Chemicals for Hides                                                                                    | Various  | G                       | No                                                                 | OAB (INT)          | 6,750,000.00          | Ad hoc/ need basis                    | Limited suppliers in the market                                 |
| 8                                                  | Cleaning Chemicals                                                                                     | Various  | G                       | No                                                                 | OAB (INT)          | 2,879,517.00          | Ad hoc/ need basis                    | Limited suppliers in the market                                 |
| 9                                                  | Cleaning Materials                                                                                     | Various  | G                       | No                                                                 | OAB                | 137,265.62            | Ad hoc/ need basis                    |                                                                 |
| 10                                                 | Coal                                                                                                   | Various  | G                       | No                                                                 | OAB                | 7,410,459.00          | Ad hoc/ need basis                    |                                                                 |
| 11                                                 | Communications - Customers                                                                             | Various  | NCS                     | Yes                                                                | RFQ                | 334,716.00            | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 12                                                 | Computer Maintenance - Office System Services                                                          | Various  | NCS                     | No                                                                 | RFQ                | 50,000.00             | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 13                                                 | Computer Maintenance - Office Systems Hardware                                                         | Various  | G                       | No                                                                 | RFQ                | 200,000.00            | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 14                                                 | Computer Maintenance - Production Equipment Spares                                                     | Various  | G                       | No                                                                 | RFQ                | 100,000.00            | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 15                                                 | Computer Stationery                                                                                    | Various  | G                       | Yes                                                                | OAB                | 929,488.64            | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 16                                                 | Concrete Water Troughs                                                                                 | Various  | G                       | Yes                                                                | RFQ                | 109,885.00            | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 17                                                 | Consultancy Services                                                                                   | Various  | CS                      | Yes                                                                | OAB                | 3,460,196.96          | Ad hoc/ need basis                    |                                                                 |
| 18                                                 | Courier Services                                                                                       | Various  | NCS                     | No                                                                 | RFQ                | 111,853.52            | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 19                                                 | Effluent                                                                                               | Various  | NCS                     | No                                                                 | OAB                | 6,705,841.00          | Ad hoc/ need basis                    |                                                                 |
| 20                                                 | Effluent Repairs                                                                                       | Various  | W                       | No                                                                 | RFQ                | 540,000.00            | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 21                                                 | Events, Conferences and Catering Services                                                              | Various  | NCS                     | Yes                                                                | RFQ                | 1,587,677.00          | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 22                                                 | Export Certification                                                                                   | Various  | NCS                     | No                                                                 | DP                 | 180,000.00            | Ad hoc/ need basis                    | Certification only given by certification bodies                |
| 23                                                 | External Audit: Quality Assurance                                                                      | Various  | CS                      | No                                                                 | RFP                | 425,000.00            | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 24                                                 | Animal Feed (Bran, Chop, Oil Cake, Roughage, Molasse, Yellow Maize, Lime)                              | Various  | G                       | Partial                                                            | RFQ                | 132,508.00            | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 25                                                 | First Aid Kit                                                                                          | Various  | G                       | No                                                                 | RFQ                | 15,000.00             | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 26                                                 | Flowers (Wreaths)                                                                                      | Various  | G                       | Yes                                                                | RFQ                | 44,400.00             | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 27                                                 | Fuel & Lubricants                                                                                      | Various  | G                       | No                                                                 | RFQ                | 3,687,999.00          | Ad hoc/ need basis                    | Limited suppliers in the market                                 |
| 28                                                 | Fuel Cards                                                                                             | Various  | NCS                     | No                                                                 | DP                 | 1,108,878.46          | Ad hoc/ need basis                    | Limited suppliers in the market                                 |
| 29                                                 | Grading System License Fees                                                                            | Various  | NCS                     | No                                                                 | DP                 | 1,872,028.88          | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 30                                                 | Halaal Certification                                                                                   | Various  | NCS                     | No                                                                 | RFQ                | 141,000.00            | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 31                                                 | Health and Safety Equipment and Services                                                               | Various  | NCS                     | No                                                                 | RFQ                | 1,080,000.00          | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 32                                                 | Heat Exchange - Water Purification                                                                     | Various  | NCS                     | No                                                                 | RFQ                | 1,386,428.00          | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 33                                                 | Insurance Services                                                                                     | Various  | NCS                     | No                                                                 | OAB                | 6,866,096.72          | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 34                                                 | IT Licenses (Various)                                                                                  | Various  | NCS                     | No                                                                 | RFQ                | 10,649,244.00         | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 35                                                 | Kitchen Utensils                                                                                       | Various  | G                       | Yes                                                                | RFQ                | 15,773.00             | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 36                                                 | Labels                                                                                                 | Various  | G                       | No                                                                 | OAB (INT)          | 3,201,408.00          | Ad hoc/ need basis                    | Limited suppliers in the market.                                |
| 37                                                 | Laboratory Services (Equipment, Consumables, Calibration of Equipment, Repairs and Maintenance, Tests) | Various  | G                       | No                                                                 | RB                 | 3,507,887.00          | Ad hoc/ need basis                    | Limited suppliers in the market.                                |
| 38                                                 | Laundry                                                                                                | Various  | NCS                     | No                                                                 | RFQ                | 14,400.00             | Ad hoc/ need basis                    | Section 27(4)(c)                                                |
| 39                                                 | Legal Services                                                                                         | Various  | NCS                     | No                                                                 | RB                 | 320,000.00            | Ad hoc/ need basis                    | Dependent on the type of legal service required                 |

|    |                                                                      |         |     |         |     |               |                    |                                             |
|----|----------------------------------------------------------------------|---------|-----|---------|-----|---------------|--------------------|---------------------------------------------|
| 40 | Membership                                                           | Various | NCS | No      | DP  | 224,575.00    | Ad hoc/ need basis | Section 27(4)(c)                            |
| 41 | Motor Vehicles Services (Repair & Maintenance)                       | Various | NCS | Yes     | DP  | 600,186.13    | Ad hoc/ need basis | Vehicles are serviced by brand licensee     |
| 42 | NTA Trainings                                                        | Various | NCS | No      | DP  | 254,997.35    | Ad hoc/ need basis | Section 27(4)(c)                            |
| 43 | Occupational Medical Services                                        | Various | NCS | No      | RFQ | 1,158,776.50  | Ad hoc/ need basis | Section 27(4)(c)                            |
| 44 | Office Building Renovations                                          | Various | W   | Yes     | RFQ | 2,131,605.02  | Ad hoc/ need basis | Section 27(4)(c)                            |
| 45 | Office Equipment                                                     | Various | G   | Yes     | RFQ | 721,215.00    | Ad hoc/ need basis | Section 27(4)(c)                            |
| 46 | Packing Materials                                                    | Various | G   | No      | OAB | 10,647,528.00 | Ad hoc/ need basis | Section 27(4)(c)                            |
| 47 | Pallets                                                              | Various | G   | No      | OAB | 4,144,116.50  | Ad hoc/ need basis | Section 27(4)(c)                            |
| 48 | Postage                                                              | Various | NCS | No      | RFQ | 21,596.00     | Ad hoc/ need basis | Section 27(4)(c)                            |
| 49 | Protective Clothing                                                  | Various | G   | Yes     | OAB | 2,668,575.00  | Ad hoc/ need basis | Section 27(4)(c)                            |
| 50 | Psychometrics Tests                                                  | Various | NCS | Partial | RFQ | 1,113,817.00  | Ad hoc/ need basis | Section 27(4)(c)                            |
| 51 | Quality Assurance                                                    | Various | NCS | No      | RFQ | 80,000.00     | Ad hoc/ need basis | Section 27(4)(c)                            |
| 52 | Rations                                                              | Various | G   | Yes     | OAB | 1,755,121.25  | Ad hoc/ need basis | Limited suppliers in the market             |
| 53 | Refrigeration Services (Repair & Maintenance)                        | Various | W   | Partial | RFQ | 156,360.38    | Ad hoc/ need basis | Section 27(4)(c)                            |
| 54 | Refuse Removal                                                       | Various | NCS | No      | OAB | 3,442,652.00  | Ad hoc/ need basis | Section 27(4)(c)                            |
| 55 | Registration Fees                                                    | Various | NCS | No      | DP  | 223,811.00    | Ad hoc/ need basis | Section 27(4)(c)                            |
| 56 | Renovation of Office and Factory Building                            | Various | W   | Yes     | RFQ | 3,716,160.00  | Ad hoc/ need basis | Section 27(4)(c)                            |
| 57 | Rental Office and Equipment                                          | Various | NCS | Yes     | RFQ | 2,779,807.00  | Ad hoc/ need basis | Section 27(4)(c)                            |
| 58 | Repairs and Maintenance Factory Machinery                            | Various | NCS | No      | DP  | 4,428,236.69  | Ad hoc/ need basis | Machines are serviced by the brand licensee |
| 59 | Repairs and Maintenance of Factory Equipment                         | Various | NCS | No      | DP  | 16,278,216.00 | Ad hoc/ need basis | Machines are serviced by the brand licensee |
| 60 | Repairs of Industrial Vehicles (Forklifts, Skip Trucks and Tractors) | Various | NCS | Yes     | DP  | 973,249.57    | Ad hoc/ need basis | Vehicles are serviced by brand licensee     |
| 61 | Research and Development                                             | Various | CS  | No      | RB  | 215,520.00    | Ad hoc/ need basis | Section 27(4)(c)                            |
| 62 | Reverse Osmosis System                                               | Various | W   | No      | OAB | 7,465,000.00  | Ad hoc/ need basis | Section 27(4)(c)                            |
| 63 | Scales Calibration and Calibration                                   | Various | NCS | No      | RFQ | 123,504.00    | Ad hoc/ need basis | Section 27(4)(c)                            |
| 64 | Security Services                                                    | Various | NCS | No      | OAB | 1,181,011.68  | Ad hoc/ need basis | Section 27(4)(c)                            |
| 65 | Security Services - CCTV                                             | Various | NCS | No      | OAB | 1,900,000.00  | Ad hoc/ need basis | Section 27(4)(c)                            |
| 66 | Sewerage                                                             | Various | W   | No      | EPE | 756,005.00    | Ad hoc/ need basis | Section 27(4)(c)                            |
| 67 | Slaughter equipment                                                  | Various | G   | No      | RFQ | 1,372,216.00  | Ad hoc/ need basis | Limited suppliers in the market             |
| 68 | Small Assets and Consumables                                         | Various | G   | Yes     | RFQ | 251,140.00    | Ad hoc/ need basis | Section 27(4)(c)                            |
| 69 | Spare (Spare, Loose Tools and Consumables)                           | Various | G   | Yes     | RFQ | 525,915.41    | Ad hoc/ need basis | Section 27(4)(c)                            |
| 70 | Staff Transportation                                                 | Various | NCS | No      | OAB | 8,616,607.11  | Ad hoc/ need basis | Section 27(4)(c)                            |
| 71 | State Veterinary Services                                            | Various | NCS | No      | EPE | 635,068.00    | Ad hoc/ need basis | Services obtained from public entity.       |
| 72 | Stationary                                                           | Various | G   | Yes     | RFQ | 379,934.02    | Ad hoc/ need basis | Section 27(4)(c)                            |
| 73 | Storage                                                              | Various | NCS | No      | RB  | 14,755,534.00 | Ad hoc/ need basis | Limited suppliers available in the market   |
| 74 | Subscriptions (Various)                                              | Various | NCS | No      | RB  | 1,410,745.00  | Ad hoc/ need basis | Section 27(4)(c)                            |
| 75 | Sundry                                                               | Various | NCS | No      | RFQ | 193,400.00    | Ad hoc/ need basis | Section 27(4)(c)                            |
| 76 | Telephone                                                            | Various | NCS | No      | DP  | 350,009.34    | Ad hoc/ need basis | Limited suppliers in the market             |
| 77 | Telephone Systems Maintenance                                        | Various | NCS | No      | DP  | 30,000.00     | Ad hoc/ need basis | Limited suppliers in the market             |
| 78 | Training and Development Costs                                       | Various | NCS | Yes     | DP  | 975,899.69    | Ad hoc/ need basis | Dependent on the type of training required  |
| 79 | Transportation (Freight) Services                                    | Various | NCS | No      | OAB | 85,291,477.42 | Ad hoc/ need basis | Exemption will be requested.                |
| 80 | Travel and Accommodation                                             | Various | NCS | No      | OAB | 3,549,427.00  | Ad hoc/ need basis | Section 27(4)(c)                            |
| 81 | Tyres                                                                | Various | G   | No      | RFQ | 90,000.00     | Ad hoc/ need basis | Section 27(4)(c)                            |
| 82 | Vehicle Tracking                                                     | Various | NCS | No      | RFQ | 3,600.00      | Ad hoc/ need basis | Section 27(4)(c)                            |
| 83 | VIP Payroll System Implementation                                    | Various | NCS | No      | RFQ | 45,000.00     | Ad hoc/ need basis | Section 27(4)(c)                            |
| 84 | Waste Removal                                                        | Various | NCS | No      | RFQ | 102,477.00    | Ad hoc/ need basis | Section 27(4)(c)                            |
| 85 | Wellness and Teambuilding                                            | Various | NCS | No      | RFQ | 378,187.00    | Ad hoc/ need basis | Section 27(4)(c)                            |

Approved - Acting Accounting Officer (Name): Mr. Patrick Liebenberg

Signature:

Date:

01/02/2025

RB - Restricted Bidding; EPE - Execution by Public Entity; RFQ - Request for Sealed Quotation; OAB - Open Advertisement Bidding (International); DP - Direct Procurement